

June 6, 2015

## Become a CUPW External Organizing Coordinator

CUPW is currently accepting applications for the position of **External Organizing Coordinator**. We will be hiring coordinators across the country to help bring more workers into our union and to share in the benefits that unionized workers enjoy.

The industry that postal workers inhabit is constantly changing, and as more couriers, warehouse workers, cleaners, and others sign union cards, CUPW has changed too. We understand that to meet the challenges we face as a union, it's critical that we improve the rights and working conditions of every worker in our sector.

As a CUPW Organizing Coordinator you would work with the CUPW organizing department and be responsible for the on-site coordination of external organizing drives, as required. This is not a full-time position within the union. You would be booked off for periods of time to work on particular campaigns.

### Position Details

**Work Location:** Varies depending on the campaign

**Pay:** Union Representative rate.

### Responsibilities

- Work with CUPW locals and regions in the development and coordination of organizing campaigns as determined by the National Executive Board
- Identify, assess, and recommend organizing targets, in collaboration with the CUPW organizing department
- Worksite mapping and contact list building
- Maintain database of workers
- Develop organizing campaign plans – including objectives and timelines
- Conduct outreach to workers – identify and train workplace leaders
- Prepare regular reports on campaigns.

### Qualifications

- Must be a CUPW member in good standing, or a retiree.
- Ability to work with others in a racially and culturally diverse membership.
- Ability to work under pressure and with minimal supervision.
- Ability to multi-task, set priorities, and meet deadlines.
- Ability to travel and work long, irregular hours – including weekends, early mornings, evenings, and late nights as needed.
- Strong organization and communication skills.



- Union or community organizing experience considered an asset.
- Facilitation and training experience considered an asset.
- Basic computer skills, including MS Word and MS Excel.

Applications are encouraged from members of equity seeking groups.

### **Job Contact Information**

To apply for this position, please forward the attached application form by June 23, 2015 to:

George Floresco  
3<sup>rd</sup> National Vice-President  
377 Bank Street  
Ottawa, ON K2P 1Y3  
**Fax:** 613-563-7861  
**Email:** [gfloresco@cupw-sttp.org](mailto:gfloresco@cupw-sttp.org)

You can also download this form on the CUPW website – [www.cupw.ca](http://www.cupw.ca)

In Solidarity,



George Floresco  
3<sup>rd</sup> National Vice President

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# Application Form

## CUPW External Organizing Coordinator

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Organizing skills:** Please describe your organizing skills and any experience you have with community organizing or union organizing campaigns (Please attach additional information if you run out of room)

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**Computer skills:** Are you familiar with Microsoft Word and Microsoft Excel software?

Yes  No

**Travel and availability:** Are you able to travel and work long and irregular hours, including weekends, early mornings and evenings as needed?

Yes  No

**Interpersonal skills:**

Do you have experience working with others? Please explain.

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**Do you have experience working on your own?** Please describe.

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